

Family Advisory Committee Minutes
September 28, 2017 7:00-9:00

Summary of Action Items:

| Item No. | Item | Person | Discussion/Action/Timeline |
|----------|------------------------------------|-------------------------|---|
| 1.0 | Welcome | Diane Savage | Welcomed the FAC and was thankful for amazing partnerships and co-create the Strategic Plan. The management team, senior manager and clinicians all appreciate FACs contributions |
| 2.0 | Introductions | Co-Chairs- Joshua & Sam | |
| 3.0 | Introduction of New Executive Team | Joshua & Sam | Update/Feedback: Terms of Reference review: Approved <ul style="list-style-type: none"> • Volunteers participating on the Family Advisory include: <ul style="list-style-type: none"> ○ A minimum of 20 family leaders ○ A minimum of 1 representative appointed by the Youth Advisory council ○ A representative from the Board of Trustees Rules of Engagement Review – were read - no comments from the FAC |
| 4.0 | Review FAC 2017-2018 Goals | Joshua & Sam | Coffee Night <ul style="list-style-type: none"> • Members suggested providing advance notice and to call out for volunteers Support Holland Bloorview’s upcoming Mental Health Strategy <ul style="list-style-type: none"> • Capacity building to support clients and family Advance options for expanded hours of Service <ul style="list-style-type: none"> • Advance recommendations • Establish joint working group– design implementation and execution • Plan to implement • Evaluation/impact to be defined to Launch expended hours of services – 8:00 am to 6:00 pm Inpatient communication whiteboards Implementation Consult on Transition Strategy |

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| | | | <p>Participate in planning and execution of Annual Client and Family Centered Care Day</p> <p>FLP 2.0 Care for Caregiver</p> |
| 5.0 | <p>Goals Education</p> <ul style="list-style-type: none"> • FLP 2.0 • Care for Caregiver | <p>Aman Sium Jean Amir Karmali</p> | <p>Care for the Caregiver Program Development: Continue to build from 2016-2017</p> <ul style="list-style-type: none"> • Health and Wellness • Recognition • Education and Support • Resources <p>Timelines Sept to Oct – Brainstorm November – Decide December to March - Plan April to June – Implement</p> <p>Identifying Opportunities to Enhance the Family Leadership Program (FLP2.0) This goal will allow us to...</p> <ul style="list-style-type: none"> • Partner (Family Leaders, staff, leadership) in improving current practices and features of the Family Leadership Program • Uncover new innovations, roles and areas of focus <p>Our process will...</p> <ul style="list-style-type: none"> • Ensure all participants feel valued, heard and supported to participate fully <p>Support us to dream BIG and build patiently</p> |
| 6.0 | Strategic Plan | Sean Peacock | <ul style="list-style-type: none"> - Outcome of 8 months of meeting “No Boundaries ” is Holland Bloorviews vision for next 5 years - FAC Goals are in alignment No Boundaries Goals What it means Leading model for social change, What HB , getting it out there, standing out in community and taking it outside the walls, mobilizing teams , hallmark and achievements, Capacity building for youth and children Innovation HUB <p>What it means, how it makes difference, how staff will make it happen, equal access to services irrespective of diagnoses language was purposeful Lead and model social change- Equity and inclusion Mobilize- passion, build culture to foster deeper care, enable leadership and innovation-capacity building and</p> |

| | | | Concrete and tangible goals |
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| 7.0 | Sub-committee work <ul style="list-style-type: none"> • FLP2.0 • Care for Caregiver | All | Join the sub-committee you signed up for If you haven't signed up for one, choose one and participate: <ul style="list-style-type: none"> • Identify opportunities to enhance the Family Leadership Program • Care for the Caregiver program development – next steps • Participate in the discussion • Have fun! |
| 8.0 | Youth Advisory Committee | Cristina | <ol style="list-style-type: none"> 1. YAC welcomed 2 new members, 2. YAC discussed upcoming changes to the Child and Family Services Act and will provide feedback to the Ministries of Child and services 3. Youth Engagement Strategy received funding for 2 No Boundaries Kids and Youth funding ideas .YAC discussed implementation of the 2 projects – Teen Lounge Renovation and installing a charging station |
| 9.0 | Meeting Adjourned | All | |